

TERMS of REFERENCE

The 4th Caucus of ALive: The Civil Society

1. Background of the ALive partnership

The *Partnership for Livestock Development, Poverty Alleviation, and Sustainable Growth in Africa (ALive)* was initiated in 2004 with the aim of improving the livestock sector's contribution to poverty alleviation and sustainable economic growth in Sub-Saharan Africa (SSA). In its operational guidelines ALive supports NEPAD, CAADP and the Millennium Development Goals (MDGs).

As stated in its concept note, by repositioning the livestock sector in the agenda of national, regional and international policy makers, The ALive is a Partnership initiative is unique in its approach as a multi-stakeholder platform linking, under a single umbrella, a wide range of actors engaged in the livestock sector including civil society, international organizations, governments, donors, and research organizations.

ALive Objectives

ALive (herewith referred to as the "Partnership") is a global platform focused on Africa that aims to improve the contribution of the livestock sector to poverty reduction and to promote equitable, safe and sustainable economic growth. **ALive** also aims at enhancing the public good components of animal health systems in order to improve veterinary public health and market access for farmers.

1. Specifically, the Partnership intends to improve the livestock sector by:
 - (i) Enhancing livestock stakeholders' participation, donors and partners collaboration, and institutional strength and natural resources protection at the local, sub-regional, regional and international levels;
 - (ii) Improving sector knowledge, strategy and livestock program formulation at the country and regional levels, promoting the importance of adapted research at the policy makers level as well;
 - (iii) Promoting regional collaboration/integration, knowledge sharing and dissemination, sub-regional training and capacity building; and
 - (iv) Integrating those results into ongoing and forthcoming operational programs of **ALive** partners.

2. Activities

The partnership has organized its activities under 4 themes:

- **Theme 1** includes actions advocating a *Vision and Strategy* to facilitate partners' collaboration and promote better and harmonized livestock development strategies at the country, sub-regional and regional levels.
- **Theme 2** consists in *Capacity Building and Knowledge Management* at the sub-regional level, such as special technical, policy research or the preparation of training tools for learning sessions for policy makers and other key stakeholders in the sector.

- Under **Theme 3 ALive** proposes *Analytical Support and Operational Assistance* at the country level, promoting the integration of livestock activities as part of a *Poverty Reduction Strategy Process*.
- **Theme 4** is a permanent platform to aggregate and exchange information and knowledge so that all stakeholders in the livestock sector may access that knowledge

Governance

ALive is governed by:

1. General Assembly is open to all stakeholders, provides a setting for policy discussions and information exchange, and serves as a forum to guide the work of Executive Committee. The members belong to four caucuses that meet once a year:

1. African caucus
2. Donors caucus
3. Research and Academic institutions Caucus, and
4. The civil society caucus

Role

The General Assembly role is to:

- Reviews **ALive's** progress since the previous General Assembly meeting, and in this connection receives a report from the Chair of the Executive Committee on the financial situation and possible new directions for the Partnership;
- Reviews progress made globally in livestock development and management, with a special concern for the situation in Africa;
- Considers the impact of livestock development on poverty reduction, public and animal health and a sustainable use of natural resources; and
- Recommends future directions to the Executive Committee for the ongoing and future Three-Year Action Plans
- Nominate members of the Executive Committee, in representation of the four caucuses, and the Chair of the Executive Committee.

The **Chair of the General Assembly** is the African Union Commissioner for Rural Economy and Agriculture or his/her delegate.

2. Executive Committee

The four Caucuses of the **ALive** General Assembly shall appoint the chair and members of the Executive Committee, and the same number of alternate delegates:

- the African Caucus appoints six Executive Members;
- the Donors Caucus appoints four Executive Members, according to their level of contribution to the Partnership;
- the Research, Academic, Technical and Training Organizations Caucus appoints three Executive Members; and

- the Civil Society Caucus (representing civil society involved in the livestock sector) appoints two Executive Members. These two Members will belong to associations representing the interest of: consumers of animal products, animal welfare organizations, animal producers, livestock traders, service providers (veterinary association and suppliers of inputs) and agro-processing industries

The Executive Committee meets at least twice a year to discuss key issues with an impact in the Livestock development in Africa.

Role

The role of the **Executive Committee** is to guide **ALive's** strategic issues and provide coherence on the execution of the annual Program of Activities derived from the Three-Year Action Plan. The Executive Committee is notably responsible for:

A. Strategy

- Assessing the progress achieved in livestock development and management worldwide, particularly in Africa;
- Estimating the potential impact of such progress in developing countries; and
- Identifying new paths to reach **ALive's** objectives.

B. Management

- Evaluating the impact of **ALive's** work through ex-post evaluation of activities labelled by ALive;
- Approving the Three-Year Action Plan and the annual Program of Activities including a provisional budget prepared by the Secretariat, to implement the Partnership's strategy;
- Approving the operational and financial execution of the annual Program of Activities;
- Endorsing activities and granting the **ALive** label (including investment in livestock projects funded directly by donors or through other member organizations of **ALive**); and
- Selecting the Champions and lead organizations responsible for implementing the Partnership's activities under Themes 1 to 3.

C. Institutional Arrangements

- Proposing and adopting changes to the Operational Guidelines;
- Endorsing the structure of the Secretariat; and
- Inviting organizations and individuals to participate as Observers in the General Assembly.

D. Promotion

- Promoting activities and projects that have received the ALive label and encouraging other donors to support these activities and projects once the labelisation process is finalized.

C. Secretariat

The **Secretariat** is a supporting body whose first responsibility is to implement **ALive** platform. It is actually hosted in AU-IBAR, Nairobi, Kenya.

Role

- Preparing a rolling Three-Year Action Plan, broken down into Annual Programs of Activities, and preparing a tentative budget to execute the Three-Year Action Plan;
- Collecting, recording, organizing and disseminating information from Members on activities undertaken as part of the **ALive** program;
- Preparing elements of the Program of Activities, identifying financial and other resources for their implementation, and implementing them when appropriate;
- Overseeing the implementation of the overall Action Plan, including administrative follow up of contractors, and ensuring their compliance with the priorities decided by the Executive Committee;
- Liaising with national Members on the preparation of national progress reports on livestock development, and consolidating these national reports for the General Assembly;
- Organizing meetings of the General Assembly and of the Executive Committee;
- Providing support to the Executive Committee, General Assembly and Caucuses as required;
- Maintaining the **ALive** web site and organizing on-line discussions and consultations; and
- Organizing **ALive** public conferences, seminars and workshops and disseminating information on **ALive** activities and lessons learned from these activities.

FINANCIAL RESSOURCES

Financial and other resources that support activities recognized as part of the **ALive** Partnership are secured through **ALive** members, including bilateral and multilateral donors, research and knowledge dissemination organizations and international institutions channelled through the **ALive** Multi-donor trust Fund (AMDT).

REPRESENTATIVE OF THE FOURTH CAUCUS OF THE **ALive** PARTNERSHIP.

The 11th Executive Committee held in Rome decided in its resolution N04 to support the creation of the 4th caucus to represent civil society organizations involved in the Livestock sector such as: NGOs, animal owners' association, private veterinary associations, livestock traders associations, consumer associations, animal welfare associations, associations of agro-processing industries.

The purpose of this call of application is to identify and select the 2 representatives of the Civil Society Caucus, with the following requirements:

1. Legal registration in Africa as Civil Society Organization (Professional Association, Community Based Organizations, Welfare Associations, Non Governmental Organization, Non-Profit Making Association), is required.
2. The associations, NGOs and organizations candidates need to provide evidence of experience in activities related to the livestock sector in Africa.
3. The geographical coverage of activities related to Livestock development issues is either at regional (more than one country) or at continental level.
4. The Civil Society Organization need to prove its capacity to financial support to its representative or alternate to attend the General Assemblies and Executive Committees.
5. The Representative should fulfil his mandate and provide the Partnership with strong input